

GMHA ANNUAL MEETING AGENDA

April, 10 2002 at 7:00 PM

OPENING WELCOME

- Introduction of Board Members
 - Kelly Lovisky – President
 - Les Shaw – Vice President
 - Nancy Williams – Vice President
 - Bil Gburek – Secretary
 - Susan Lee - Treasurer

WHAT WE HAVE ACCOMPLISHED

- Set up contractors to maintain common areas (mulch park, mow park & ponds, shovel snow)
- Maintained common area (cut down and remove dead trees in park, replace street signs, etc.)
- Obtained insurance for common areas
- Set up a web site (We would really like to thank Bil Gburek for all his hard work)
- Set up an estimated budget

INSURANCE

- Discussion of why we need insurance

WEBSITE www.personal.psu.edu/faculty/w/j/wjg1/greenleafmanor.html

- Explanation of website contents
- Lost & Found?

BUDGET

- Budget overview
- Discussion of annual expenses and unforeseen maintenance
- Future projects

AREAS OF DISCUSSION

- Dog doo at park and common areas
- Dumping clippings in park area
- Park clean-up day
- Traffic
- <Police and web fergpol2@uplink.net and place Greenleaf Manor in subject >
- Tom & Leah Iwinski have a couple of items that have blown to them they are a recycling bin and a grill cover

QUESTIONS FOR THE BOARD

JUNE 15th GARAGE SALE

GMHA YEAR-TO-DATE EXPENSES AND COLLECTIONS
FISCAL YEAR BEGINNING 5/02

EXPENDITURE	TOTAL COST TO GMHA	PAID TO...
Snow removal	\$195.00	Bonchack Maintenance
Liability Insurance	\$668.00	Erie Insurance Group
Copies	\$40.23	Mailboxes, Etc.
Envelopes	\$2.82	WalMart
Property insurance	\$50.00	Erie Insurance
Postage (incl. certified letters)	\$111.67	United States Postal Service
P.O. box rental	\$38.00	USPS
Baby swing	\$90.30	Playkids.com
Poison ivy removal at park	\$135.15	Green Effex
Mowing (park & ponds)	\$900.00	Kauffman's Landscaping
Trash Collection at park	\$5.00	Waste Management
Paving of park paths (incl. seeding)	\$6,200.00	Beck's Paving
SCASD taxes (Tan. Pond)	\$272.73	Ferguson Township, Centre County
SCASD taxes (park)	\$345.89	Ferguson Township, Centre County
SCASD taxes (Farm.pond)	\$179.41	Ferguson Township, Centre County
SCASD taxes (along bike path)	\$354.85	Ferguson Township, Centre County
Classified Ad (wood)	\$22.32	Centre Daily Times
Deposit slips for MMA	\$8.50	Sovereign Bank
Winter fertilizer (park)	\$203.52	All Seasons

TOTAL EXPENSES YTD: \$9,823.39

TOTAL COLLECTIONS YTD: \$10,313.51 (includes \$10,232.15 in fees and \$81.36 interest on Money Market Account)

TOTAL CASH ON HAND AS OF 3/17/03: \$8,808.90 (\$8,319.50 in MMA and \$489.40 in checking account, both at Sovereign Bank)

Prepared 3/17/03 by S. Lee